Employee/Workplace Process Map for COVID-19

Employee has symptoms and tests positive OR suspected to have COVID-19 Employee tests positive but has no symptoms Employee reports someone at home has COVID-19 symptoms OR someone at home has tested positive

Employee has prolonged exposure to someone who has tested positive or has COVID-19 symptoms

Employee reports
someone in their home
was exposed to someone
who tested positive or
has COVID-19 symptoms

Employee reports while at school/work/home to School Director.

Employee leaves to get medical care or call 9-1-1 if life threatening symptoms. Isolate if unable to immediately leave building.

If the someone at home is not symptomatic, but just 'exposed,' continue working (no need to self isolate).

Employee should contact their primary care physician.
Self-isolate at home for 14 days from symptom onset and experience at least 72 hours of no fever without fever-reducing medication and provide negative test results.

Employee should contact their primary care physician. Self-isolate and avoid public spaces for 14 days since testing positive. Employee can return to work after 14 days of self-isolation as long as no symptoms develop and has proof of a negative test.

Employee should contact their primary care physician, self isolate, and avoid public spaces for 14 days. Employee should monitor for symptoms and contact primary care physician if they develop. (May return sooner with negative test result and written medical clearance).

Employee's return to work will be decided by the School Director.

*To be considered exposed to COVID-19, you need to have prolonged close contact with a person who has the virus. Close contact includes living in the same household, caring for a sick person with the virus, being within 6 feet of a sick person with the virus for at least 15 continuous minutes without the use of a face covering, or being in direct contact with secretions from the sick person. Due to State Law the employee's name will not be disclosed.

Note: Employees will be taking extreme precautions to ensure they are safe within VOG as well as outside of VOG. The employee who has **any** illness symptoms will consult with their PCP and the School Director to determine if symptoms should be considered COVID-19 related or other illness not related to COVID. Employees are invaluable and cannot be easily replaced during sick days.