

VOG Communication Guide

Principal

Main Office:

Contact Mr. Zak via

- Office Phone, Email or in-person

Communication:

- General Administration & Policies
- Tuition/Fees
- Enrollment/Registration
- Aftercare sign up
- Iowa Assessment
- Communication challenges with Valiant or Guides
- Escalated Behavior Concerns

Admin. Assistant

Headquarters:

Contact Mrs. Suzette via

- Remind App, Office Phone, Email or in-person

Communication:

- Absent/Picked up Early/Dropped off Late
- Health Communications
- Birthday Celebrations
- Valiant Opportunities
- Calendar Events
- Family Fellowship
- Fundraisers
- Field Trips
- After School Care Group
- Emergency Alerts

Website

- About the Team
- Uniform Guide
- Partnership Conferences
- School Calendar
- Supply List
- School Wishlist
- Music Clubs & Private Lessons
- Testimonials
- Love Offerings
- Donations

Contact

• Website:
VineyardofGod.com

• Office Phone:
(830) 796-2070

• Admin. Assistant Email:
VOGGuardians@gmail.com

• Principal Email:
TheVineyardofGod@gmail.com

Note: REMIND App was designed for Parents to communicate with Admin in real time. Staff and Guides will communicate IMPORTANT information via Email.

VOG Communication Guide for Studios

Evergreen

- Weekly Email
- Chapel/Expo
- Assignments & Curriculum
- Learner Portfolio
- Behavior Concerns

Little Guardians:

- Communication/ Intervention: Green Folder
- School Forms and Incomplete & Completed Work: Green Folder

Cypress

- Weekly Email
- Chapel/Expo
- Assignments & Curriculum
- Learner Portfolio
- Behavior Concerns

Little Guardians:

- Communication/ Intervention: Green Folder
- School Forms and Incomplete & Completed Work: Green Folder

Juniper

- Weekly Email
- Chapel/Expo
- Assignments & Curriculum
- Learner Portfolio
- Behavior Concerns

Jr. Guardians:

- Communication/ Intervention: Emailed
- School Forms and Incomplete & Completed Work: Green Folder

Guides

- Ms. Katie's Email: MsKatie.VOG@gmail.com
- Mrs. Rebecca's Email: MrsRebecca.VOG@gmail.com
- Mr. Tristan's Email: MrTristan.VOG@gmail.com
- Mrs. Berenice's Email: Berenice.VOG@gmail.com